

## SUBSCRIBERSHIP CATEGORIES

- (1) Ordinary Subscribership shall be open to any business entity or company that owns a Licensed Food Farm in Singapore.
- (2) Associate Subscribership shall be open to any local or foreign business entity or company or association whose business is associated with and/or have dealings with food farming, including but not limited to materials and solutions suppliers, logistics companies, etc.

### 1. COMPANY DETAILS (For Business Entity / Company / Association)

Name of Company \_\_\_\_\_

Registered Business Address \_\_\_\_\_

Mailing Address  
*(if different from above)* \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Website \_\_\_\_\_

Company / Business Registration No. \_\_\_\_\_

Type of Company

- Public Listed Company     
  Private Limited     
  Partnership  
 Sole Proprietorship     
  Others (Please specify) \_\_\_\_\_

Authorised Capital \_\_\_\_\_ Paid-Up Capital \_\_\_\_\_

Year of Incorporation \_\_\_\_\_

Country Location of Head Office   
 Singapore   
 Others (Please specify) \_\_\_\_\_

No. of Employees \_\_\_\_\_

Main Business

- Farming     
  Trading  
 Farming equipment and services     
  Others (Please specify) \_\_\_\_\_

Business Description \_\_\_\_\_

Membership(s) in other Trade Organisation(s) \_\_\_\_\_

Overseas Food Farming Operation(s)   
 Yes   
 No   
 If yes, please specify countries \_\_\_\_\_

## 2. AUTHORISED REPRESENTATIVE

The appointed authorised representative will be the Recipient of all Subscribership Mailings.

Name  Mr  Ms  Dr \_\_\_\_\_

Designation \_\_\_\_\_

Email \_\_\_\_\_ DID \_\_\_\_\_

Mobile No. \_\_\_\_\_ Fax \_\_\_\_\_

## 3. CHIEF EXECUTIVE OFFICER (Or Equivalent)

If CEO (or equivalent) is different from the Authorised Representative:

Name  Mr  Ms  Dr \_\_\_\_\_

Designation \_\_\_\_\_

Email \_\_\_\_\_ DID \_\_\_\_\_

Mobile No. \_\_\_\_\_ Fax \_\_\_\_\_

I would also like to receive all Subscribership Mailings.

## 4. ORDINARY SUBSCRIBER (For business entity or company that owns a Licensed Food Farm in Singapore)

Ordinary Subscriber

Type of Farm

Food Fish Farm

Livestock Farm

Vegetable Farm

Valid Food Farm Licence No. \_\_\_\_\_

Food Farm Licence Validity Period From \_\_\_\_\_ To \_\_\_\_\_

Annual Subscription Fee	Application Fee	Total Fees
\$240.00	\$60.00	\$300.00

**5. ASSOCIATE SUBSCRIBER** (For local or foreign business entity / company / association whose business is associated with and/or have dealings with food farming)

Associate Subscriber

Annual Subscription Fee	Application Fee	Total Fees
\$600.00	\$100.00	\$700.00

**6. PROCEDURES FOR APPLICATION AND TERMINATION**

- (a) Every application for subscribership shall be made on the application form prescribed by SAFEF. All application forms shall be submitted to **Singapore Agro-Food Enterprises Federation Limited, 2985 Jalan Bukit Merah, #01-01D, SMF Building, Singapore 159457** or [secretariat@safef.org.sg](mailto:secretariat@safef.org.sg).
- (b) A crossed cheque made payable to "**Singapore Agro-Food Enterprises Federation Limited**", for payment of the application fee and the first-year's subscription fee shall be issued upon receipt of invoice from SAFEF, and submitted to the address above.
- (c) Subscribership application is subject to the SAFEF Board of Directors' approval. The SAFEF Board of Directors' decision is final and no correspondence will be entertained.
- (d) Subscribership to SAFEF shall cease when a subscriber serves written notice to SAFEF of subscribership termination, which will take effect no less than 30 days from the date of receipt by SAFEF of such notice and after such notice is acknowledged by SAFEF in writing.
- (e) A subscriber whose subscribership has ceased shall not be eligible for re-application to SAFEF subscribership for a period of two (2) years from the date of cessation unless the Board of Directors decides otherwise.

**7. PAYMENT OF SUBSCRIPTION FEES**

- (a) Subscription fees are payable in advance, on a yearly basis in April, and no refund will be made to any subscriber who resigns or whose subscribership is terminated during the calendar year.
- (b) Payments made after the due date will be charged at 1% per month till the date of receipt of such payment.
- (c) If a subscriber fails to pay his subscription or any other monies due and owing to SAFEF within the relevant period as stipulated in the Constitution (which may be amended from time to time), or such other longer periods as the SAFEF Board of Directors may from time to time specify, the Board of Directors may take such action as it deems appropriate, subject to the Constitution (which may be amended from time to time), including but not limited to suspension of all rights, privileges and benefits of such subscribers and/or termination of subscribership.

## 8. DECLARATION

By applying for SAFEF Subscribership, I confirm the following:

- I agree to the Procedures for Application and Termination, and the Payment of Application and Subscription Fees.
- I certify that the information given is correct and true to the best of my knowledge.
- I have read, have understood, accept and will abide by the Subscribers' Code of Conduct & Ethics.

\_\_\_\_\_  
*Name & Signature of Applicant*

\_\_\_\_\_  
*Company Stamp & Date of Application*

\_\_\_\_\_  
*Name & Signature of Introducer (if any)*

\_\_\_\_\_  
*Company Stamp*

### FOR OFFICIAL USE ONLY

Supported by	_____	Date	_____
Approved by	_____	Date	_____
Category of Subscriber	_____	Subscribership No.	_____
Bank Cheque No.	_____	Total Fees Paid	_____
Date of Acceptance	_____		

## SUBSCRIBERS' CODE OF CONDUCT & ETHICS

As a professional business federation, SAFEF expects all Subscribers to observe and abide by the Subscribers' Code of Conduct & Ethics, upholding the values, professionalism and integrity of SAFEF.

THE SAFEF Subscribers' Code of Conduct & Ethics is a condition of Subscribership and applies to all Subscribers, irrespective of their Subscribership category, the role they fulfil, or the jurisdiction in which they live or work.

The Code of Conduct & Ethics below is taken as accepted by Subscribers upon Subscribership application to SAFEF.

All SAFEF Subscribers must:

1. Abide by the SAFEF Subscribers' Code of Conduct & Ethics
2. Endeavour to maintain the highest standards of personal and professional conduct
3. Uphold the reputation and good standing of SAFEF and the agro-food industry, and not act in a manner detrimental to SAFEF and the agro-food industry
4. Act with dignity, integrity and respect to others
5. Act within the boundaries of relevant legislation and not transgress any laws
6. Act in the general interest of SAFEF and must not use their Subscribership to unfairly benefit themselves, their companies, or others
7. Promptly pay subscription fees as part of continued Subscribership
8. Promptly inform SAFEF of any change to their contact details
9. Support SAFEF's efforts to represent, advance and promote the agro-food sector in Singapore
10. Not commit SAFEF in any way and /or use SAFEF's name or logo unless authorized to do so by SAFEF
11. Not make any statement on behalf of SAFEF or purport to represent SAFEF through any medium unless authorized to do so by SAFEF
12. Not issue through any medium any malicious, inflammatory, critical, defamatory, abusive or threatening messages or statements in relation to SAFEF

In the event of any breach of or non-compliance by a Subscriber to the Code of Conduct & Ethics, SAFEF reserves the right to take appropriate action against the defaulting Subscriber including, but not limited to, exclusion from SAFEF events, removal from SAFEF premises, suspension of Subscribership benefits and privileges, and / or termination of Subscribership of the defaulting Subscriber, without liability to refund to such defaulting Subscriber any amount of Subscription / participation fees paid in advance, whether in full or pro rata.

SAFEF reserves the right to update this Subscribers' Code of Conduct & Ethics.

Subscription to SAFEF is taken as confirmation that the Subscriber has accepted and will abide by the Subscribers' Code of Conduct & Ethics, which may be amended from time to time.